**Gibson Neill Memorial Elementary School**

**PSSC October 13, 2015 Meeting**

**Minutes**

**Regrets:**

Joe Lauren

Stephanie Jane (DEC)

**Items:**

1. **New Business/Additions to Agenda:**

 N/A

1. **Update on Portables:**

 The PSSC group visited the modular classrooms. The use of paint and an interconnecting hallway leading from the existing school integrates the modular classrooms into the existing school structure. It was noted that the larger classroom (Mrs. Linton’s) has its own air exchange system unlike the other two smaller units. The affected classes move into their modular classrooms within the next week. One of the modular classrooms may be used temporarily as a resource room.

 It was noted that these three (3) modular classrooms are the first in a series of modular classrooms that will be added to the school to accommodate the projected increase in school enrollment over the coming years.

 ***Action Taken/Required:***

 The PSSC and school administration will continue to monitor the need for modular classrooms.

1. **Letters to Minister/DEC regarding school upgrades:**

 The PSSC Chair sent the letters to the Minister and to the DEC and to date has not received a reply. The DEC Chair and PSSC liaison, Jane Buckley was absent from the October 13th meeting and consequently there was no update on the PSSC’s request to be placed on the Capital Improvement List (CIL).

 ***Action Taken/Required:***

 The Chair has committed to ensuring that the DEC Chair, Jane Buckley will attend the next PSSC meeting in November to provide an update on inclusion on the CIL.

1. **On-going School Projects:**

 ***WITS***

 Sherry and staff presented the WITS program that will be launched in the school at a General Assembly on October 23rd. The program involves families and communities working together to create responsive communities for the prevention of peer victimization. Grade 4-5 students will be able to become WITS leaders in conflict resolution. Further information is available on the school’s website.

 ***Parental Portal***

 Parents will be able to sign up for the portal at the first school report card/parent-teacher day. Children will be assigned a password, which is intended to be used throughout their 13 years of schooling in the NB public school system. Parents will be able to monitor their child’s school information such as report card and attendance on-line. Gibson-Neill is currently a pilot school for the program.

 ***Action Taken/Required:***

 N/A

1. **The 10-Year Plan:**

PSSC members are invited to view the 10-year plan on the school website**.** An open houseto discuss and bring concerns and ideas on the province’s education system will be held October 14th from 5 - 8 pm at Gibson Neill Memorial Elementary school. Those interested in participating in the development of NB’s educational plan can also

**“ADD + YOUR + VOICE”**

 on-line at [www.EducationPlanNB.ca](http://www.EducationPlanNB.ca)

 ***Action Taken/Required:***

 To be determined (TBD)

1. **Parking/Busing**

 There have been no school district changes to the bus schedule or additional parking for parents. Children are receiving the required instruction minutes per week primarily because school administration has moved the earliest supervised arrival time to 7:45 am and the start of the school day to 8:10 am when the bell rings.

 ***Action Taken/Required:***

 School administration will supervise snow removal over the winter months to ensure that adequate parking remains available for staff and to reduce any staff overflow to the parking at the front of the school.

1. **School Improvement Plan (SIP)**

 Currently being looked into.

**8. PSSC Budget**

 The 2015 PSSC Budget is $753.53. It was noted that when the two schools were amalgamated the PSSC budget was adjusted (downward) from two school amounts to one school budget amount of $753.53 to cover PSSC activities for the student population of the former two schools.

 The balance remaining after the PSSC corn boil for parents and students is as follows:

 Budget $753.53

 Corn Boil (70 dozen corn + butter) 500.00

 Balance $253.53

1. **DEC Update:**

 DEC chair was not in attendance to provide update.

1. **Schedule of Meetings**

The 2015 schedule of PSSC meetings is planned for the **2nd Tuesday of each month starting at 6:30 pm** unless otherwise advised. The next meeting will be November 10th at 6:30 pm.